



Labourer

POSITION DESCRIPTION

Position Number:	2876
Portfolio:	Infrastructure
Business Unit:	Water and Waste Operations
Team:	Water Supply and Sewerage Operations
Position Status:	Temporary Full Time (up to 30 May 2025)
Classification:	QLGIA (Stream B) Level 3
Reports To:	Supervisor Network Maintenance
Revised:	July 2024

General Position Statement:

This position supports Council's direction by undertaking a wide range of labouring tasks as part of a multi-disciplined team that is responsible for the construction and maintenance of the Council's infrastructure assets in accordance with recognised standards.

Specific Responsibilities:

This position has the following responsibilities:

1. Undertake maintenance and construction tasks associated with Council's water and sewerage infrastructure.
2. Provide assistance to trades staff to ensure the activities are carried out in an efficient manner.
3. Operate and maintain hand tools and powered equipment.
4. Undertake general labouring duties
5. Work in confined spaces as required.
6. Carry out traffic control for works on roads.
7. Read and carry out basic instructions and make simple reports.
8. Report any defects or problems to supervisor, e.g. equipment or safety concerns.
9. Provide effective customer service to both internal and external customers.



10. Act as a role model for Council's Values and Behaviours at all times and display a high level of professional and ethical conduct.
11. Refer matters that may impact upon the business, Council and employees to the relevant Supervisor or Manager.
12. Undertake other relevant duties as directed, consistent with skills, competence and training.

Position Requirements:

Skills/Competencies

1. Ability to undertake a range of construction and maintenance tasks with general supervision.
2. Understanding of civil construction and maintenance including pipelines, manholes and pump stations.
3. Understanding of water and sewerage pumping systems
4. Working knowledge of the use of hand tools and powered equipment.
5. Ability to read meters and gauges.
6. Reasonable level of numeracy and literacy in order to read and carry out basic instruction and make simple reports.
7. Sound skills in safe work practices including risk assessments and the ability to follow WH&S procedures and policies.
8. Must be capable of working harmoniously and productively in a diverse and multi skilled work team.
9. Good communication (oral and written) and interpersonal skills relevant to the position and strongly focused on the provision of quality customer service.

Mandatory Qualifications, Licences and Experience

1. Construction Industry Induction (White Card).
2. Possess and maintain a current motor vehicle drivers licence.

Desirable Qualifications, Licences and Experience

1. Possess and maintain a current Queensland Traffic Controller Licence (highly regarded).
2. Experience in a local government environment.
3. Traffic Management Implementation (formerly Traffic Management Level 2).
4. Ability to legally operate under an "MR" Class Licence.
5. Licences and experience in plant operation.



6. Certificate III in Civil Construction.
7. First Aid Certificate.
8. Confined Space Certificate.

Actions

1. **Values and Behaviours** – Behaviour aligned with Council's Values and Behaviours.
2. **Customer Service** – Focus on our customer/s needs.
3. **Code of Conduct** – Behaviour aligned with Council's Code of Conduct.
4. **Safety** – Carry out your duties in a safe manner.
5. **Project Management** – Commit to Council's Project Management ethos.
6. **Human Rights** – Respect, protect and promote human rights in your decision-making and actions.

Physical Requirements

1. Ability to work in an outdoor environment.
2. Ability to legally operate a motor vehicle under a "C" Class Licence.
3. Ability to complete a satisfactory Functional Capacity Evaluation.
4. Must be available to work the on-call roster if required.
5. Provision of a satisfactory Criminal History Check - Police Certificate (Australia Wide Name Only Police Check).
6. Ability to undertake an assessment to verify competency to operate plant, vehicles and/or machinery relevant to the role.
7. Ability to be immunised against Hepatitis A&B and Tetanus.
8. The work is intermittently heavy, with periods of prolonged standing, stooping and crouching. The tasks must be performed meticulously and accurately.
9. While all attempts of mechanisation have been implemented to limit manual handling, awkward work postures do exist whilst performing the inherent tasks of this position.
10. This position is classified as medium work. The Dictionary of Occupational Titles defines medium work as: "exerting 9 kilograms to 23 kilograms of force occasionally, or 4.5 kilograms to 11 kilograms of force frequently, or greater than negligible up to 4.5 kilograms of force constantly to move objects. Physical demand requirements are in excess of those for light work".



11. During the course of normal duties the incumbent may be required to perform:

- Constant dynamic standing/walking;
- Walking uneven ground;
- Climbing ladders; climbing in and out of trenches; climbing in and out of vehicles and plant machinery;
- Frequent bilateral forward reaching;
- Carrying and handling items up to 25kg occasionally and 35 kg rarely in the case of the whacker packer;
- Repetitive and sustained bending and stooped positions;
- Working in awkward postures, and occasionally in confined spaces;
- Constant handling of equipment, tools and materials;
- Constant static and dynamic balance.

Delegations and Authorisations:

Financial, Administrative and HRM Delegations may be applicable to this position and are detailed in the Delegations Corporate Register.


Legislative Sub-Delegations and Authorisations may also be applicable to this position and are detailed in the external public registers. Both registers are available on Council's knowledge library.

Acknowledgement:

This Position Description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain or be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required of employees assigned to the role.





Authorised By:	Acting General Manager Infrastructure
Signature:	
Date:	4 July 2024
Present Incumbent:	
Signature:	
Date:	





TEAMWORK

- We are one Council, working seamlessly across the organisation to deliver the best outcomes for our community.
- We involve others to design solutions and inform decisions.
- We openly share knowledge and information.
- We care about each other and ask for, and accept, support when needed.
- We resolve issues and conflicting priorities in an open and constructive way.



COMMUNITY

- We are one community and make decisions with our whole community in mind.
- We engage with and listen to our community to understand their needs.
- We support our community to develop resilience and sustainability.
- We effectively and efficiently deliver high quality products and services.
- We respond quickly and constructively.



ACCOUNTABILITY

- We own our actions, successes and failures, and ensure we implement lessons learned.
- We take personal responsibility for everyone's safety.
- We manage and use Council's resources effectively and efficiently.
- We make and communicate decisions and rationale in a timely and inclusive manner and act with transparency.
- We are diligent in delivering on our commitments, and communicating issues early.



POTENTIAL

- We focus on being the best we can be and in-turn inspire others.
- We will be open to change and will pursue opportunities.
- We will continually seek to improve how we do things and build upon each other's ideas.
- We make time to seek and provide feedback to support each other.
- We encourage and support innovation and initiative.



POSITIVITY

- We inquire with curiosity, actively listen to others and are open to new perspectives.
- We approach issues looking for solutions.
- We remain calm and respectful when working through difficult situations.
- We focus on being open and adaptable.
- We invest in our physical and mental wellbeing.